Sage 100 Newsletter

Issue 3 - 2024

vrakas/blum computer consulting

In This Issue

INTRODUCING SAGE CONNECT

NEXT-GEN ACCOUNTS RECEIVABLE FOR SAGE 100

Designed to enhance Sage 100 core financial capabilities, the powerful new **Sage Connect** app not only automates accounts receivable workflow but also provides your customers with a self-service portal to review, download and pay invoices to save your accounting team even more time. Let's take a look at some key features of Sage Connect and whether it's a good fit for your operations.

What is Sage Connect?

Built on the Sage Network Platform, Sage Connect simplifies your accounts receivable processes with two key components including **E-Invoicing** and a self-service **Customer Account Portal**.

With E-Invoicing, you can send, receive, and track incoming and outgoing digital invoices which streamlines and automates an otherwise time-consuming, manual process. With the Customer Account Portal, you'll empower your customers with the ability to check account status, download invoices, and view account history so you can get paid faster as well as minimize administrative time answering questions by phone and tracking down customer account records.

Key Benefits

A few key benefits of the new Sage Connect app include:

Get Paid Faster
Improve cash flow by empowering your customers with easy online access to review and double check their invoices and payments.

Automate Manual Processes
Integrated and accessible directly within Sage 100, Sage Connect delivers a simple and secure way to send, receive, and track invoices which frees up time for more value-added activities.

Gain Valuable Insight
Get real-time insight on e-invoicing activities and see which customers use the portal to access their invoices, so you can better forecast receivables and cash flow.

Improve Accuracy & Time to Pay
Avoid delays due to lost invoices, customer inquiries, and data entry errors.

Top Notch Accessibility and Security
Provide customers 24/7 access to their account information without the need for traditional passwords, thanks to advanced, secure authentication.

Ready to Get Paid Faster?

Contact us with your questions about the new Sage Connect for Sage 100 or to arrange a demo to see it in action.

How to Reverse a Cash Receipt

Businesses occasionally need to reverse a cash receipt. Whether the original entry was applied in the wrong amount, to the wrong customer, or for any other reason, follow these simple steps to reverse the cash entry.

Steps to Reverse a Cash Receipt Entry

Follow these steps to reverse a cash receipt entry in Sage 100:

Step 1

In the Sage 100 navigation menu, select **Accounts Receivable Main menu** > **Cash Receipts Entry** to launch the Cash Receipts deposit window.

Step 2

In the **Cash Receipts Deposit** window, enter the deposit number, description, bank code, and deposit date. Refer to these Cash Receipts Deposit Fields for more detail.

Step 3

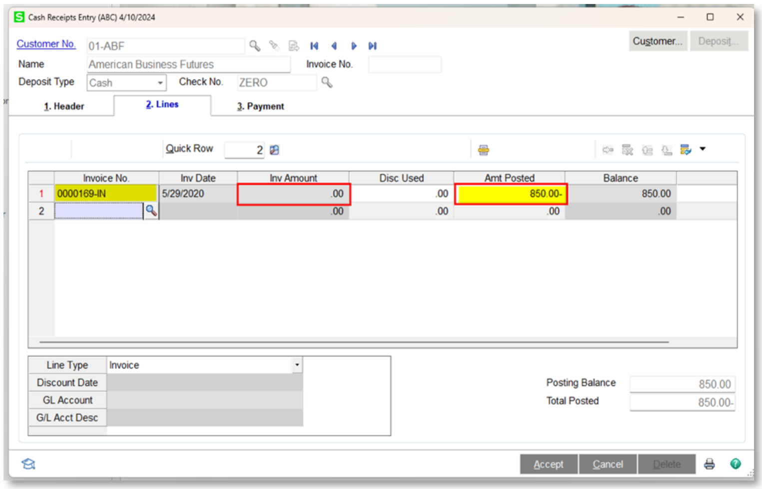
In the **Cash Deposit Amount** field, enter the deposit as a ***negative*** amount and click **Accept** (Note: The Cash Deposit Amount field is available only if the 'Require Deposit Amount' check box is selected in A/R Options).

Step 4

In **Cash Receipts Entry** window, enter the same customer and check number as the original receipt.

Step 5

In the **Amount Received** field on the header tab, enter a ***negative*** amount. Then, click the **Lines** tab, select the invoice or invoices that were paid with the original receipt and click **Accept**.



Step 6

Lastly, print and update the Cash Receipts Journal.

That's it. The original Cash Receipt entry is now reversed.

Product Retirement Notice:
Office 365 Contacts

Sage has made the decision to retire the **Microsoft 365 Connector** and **Office 365 Contacts** with the release of Sage 100 2025.0 (currently scheduled for April 2025).

In short, these add-ons allowed you to view select Sage 100 Customer information from within Microsoft Office 365. However, it was not a widely-used feature among customers so Sage made the decision to retire the product and focus those resources on innovating other areas of the product.

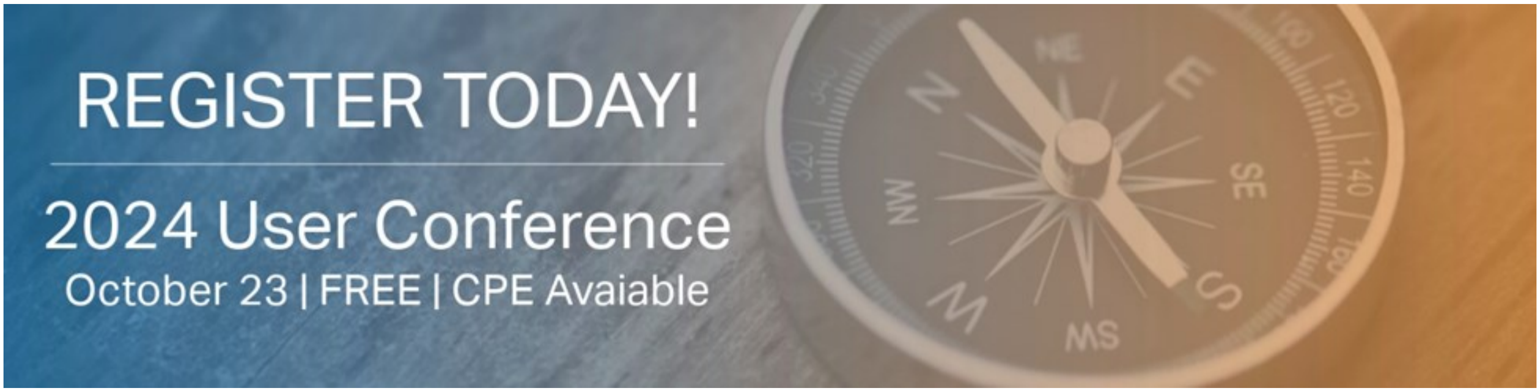
Customers already using the connector can continue to do so. However, after the release of Sage 100 2025, the add-ons will no longer be available for new installation.

vrakas/blum computer consulting

Vrakas/Blum Computer Consulting, LLC
445 South Moorland Road, Suite 400
Brookfield, WI 53005
(262) 797-0400

www.v-bcc.com

WHAT’S NEW AT VBCC



2024 User Conference

With a strong emphasis on learning, Vrakas/Blum Computer Consulting aims to enrich your Sage experience.

From tips and tricks to comprehensive Teams training to engaging group discussions, our offerings cater to every level of interest and expertise.

When:
October 23, 2024
An All-Day Live Event!

Where:
Milwaukee Marriott West
W231N1600 Corporate Court
Waukesha, WI 53186

This year our Keynote Speaker is Sage’s very own **Chief Technology Officer, Aaron Harris**! AI is here to stay and what this means for you, your business and your software. You don’t want to miss this.

NEW THIS YEAR: ROUNDTABLE DISCUSSIONS!

This is a chance to converse with your peers and leverage VBCC’s expertise to enrich your Sage experience.

Ask questions, share your unique approaches to utilizing the software, and learn how others are using Sage to take their business to the next level.

Click below to register, check out the full conference session details, or download the agenda:

Registration & Agenda

vrakas/blum
computer consulting